

City of Alamo
P.O. BOX 646
ALAMO, GEORGIA 30411

(912) 568-7153

THIS IS TO CERTIFY THE MINUTES OF THE MEETING OF THE MAYOR AND
COUNCIL OF THE CITY OF ALAMO HELD ON November 14, 2023 AT
6:00 P. M. AND DULY ADOPTED ON December 18, 2023.

Pamela Lee Mayor 12/18/2023
PRESIDING OFFICER TITLE DATE

COUNCIL MEMBERS:

BOBBY COX Bobby Cox
DONDREA GETER Absent
STEVE JONES Steve Jones
GEOFFREY VILLEGAS Geoffrey Villegas
LAURA BROWNLEY Laura Brownley
PATRICIA WOODARD Patricia Woodard

SEAL

CITY CLERK'S CERTIFICATE

I hereby certify approved minutes of the City of Alamo City Council meeting held on
November 14, 2023.

Maria Canillo 12/18/23
City Clerk Date

SEAL

Approved
12/18/23
(m)

MINUTES – COUNCIL MEETING – TUESDAY, NOVEMBER 14, 2023 – 6:00 P.M.

LOCATION: ALAMO CITY HALL

IN ATTENDANCE: Mayor, Pam Lee, Patricia Woodard, Steve Jones, Dondrea Geter, Laura Brownley Bobby Cox, Geoffrey Villegas, City Manager, Jeff Floyd and City Clerk, Marie Carrillo.

EXECUTIVE SESSION (employee matters & litigations) – started executive session 5:30 pm. Woodard would take minutes from Executive session.

- 1. Call Meeting to Order – Lee called to order @ 6:07 pm.**
- 2. Invocation – Jeff Floyd**
- 3. Pledge of Allegiance**
- 4. Approve minutes from 10/10 Regular Meeting – Brownley made the motion to approve, Villegas 2nd, unanimously approved.**
- 5. Approve Agenda – Geter made a motion to approve, Brownley 2nd, unanimously approved.**
- 6. Finance Reports - Woodard made the motion to approve the reports, Geter 2nd, unanimously approved.**

OLD BUSINESS

- 7. David Leatherwood – works with Benny Johnson who is a youtuber, aka The Benny Show. Would like to come into the city and use the hardware to set it up as a Christmas toy store. Children 12 and under can come in and pick a gift to keep for free. Benny Johnson will cover all expenses. Geter made a motion to let them come in and use the old hardware store pending proposal letter from Benny Johnson, Brownley 2nd, unanimously.**
- 8. Code Enforcement Update – The code enforcer, LeKitte Robinson stated that 21 letters have been mailed out. When response time has lapsed, she will get with council on the next step.**
- 9. Garbage Bids – Brownley made a motion to readvertise for 2 weeks since there was not an open date in the previous ad, Geter 2nd, but Cox, Woodard, Jones, and Villegas opposed. Woodard motioned to open the bids since they were there already, Villegas 2nd, Cox and Jones accept. Geter and Brownley opposed. Passed by majority vote. Bids were opened so now the council will look over the bids and see which one will be the best.**
- 10. Eastside Park Update – Geter stated that ME Sacks has already started the engineering part of it and is not sure if the environmental review has been completed. Geter will get a follow-up.**
- 11. City Hall Update – Floyd stated that Marc with Pro Construction is looking at Nov. 29 turning over the building to the city. Woodard asked about brick engraving. Brownley stated that they can't use bricks for advertisement. Must be, in memory of, in honor of, or your name and will be \$75 per brick.**

12. **City Hall Sign Update** – Floyd stated that he has talked to Buddy with DOT and Buddy stated that the city wasn't required to fill out an application. Will send back the application and the \$300 check that was sent. The only thing DOT stated was that NO ADVERTISEMENT can be done on the sign.
13. **Housekeeper** – Floyd stated that he had talked with Katina at the WCSB, and she stated that someone comes and cleans the bank once a month. Mayor Lee is wondering if the city needs to go ahead and advertise for a housekeeper. Woodard stated to let the administrative committee meet one more time and iron the position out, email it out to the council and get suggestions.
14. **Response to BOE (Right-of-way and Lift Station)** – The lift station behind the school needs to be updated and made bigger to accommodate the population of the school and citizens. The school board has approved to provide \$53,555, which is 50% of the cost, in exchange for the ownership of the right of way on the west side of Wheeler St. Per the city attorney, Mr. Clark, the city cannot sale the right of way on Wheeler St, but instead, grant them a permanent encroachment. **Woodard made a motion to accept the \$ and do the permanent encroachment, Brownley 2nd and Geter approved, but Jones, Cox and Villegas opposed. The vote was tied, so Mayor Lee agreed to accept the encroachment and \$. So, the motion was approved. – Cox made a motion for a letter to be sent to the BOE for the land remaining down Oxford St for \$9,000, Jones 2nd, Brownley, Villegas and Geter approved. Woodard opposed the motion. Passed with majority vote.**
15. **Adopt Burn Ordinance** – will vote next month due to 1st violation to be a warning, instead a fine.

NEW BUSINESS

16. **2024 LMIG** – Floyd stated to pave the rest of 1st Avenue. **Cox made a motion to approve Brownley 2nd, unanimously approved.** Floyd also stated that if the council approved to swap Pearl Street from the 1st Band of the TIA with the sidewalk that runs in front of the post office from the 3rd Band. **Cox made a motion to do so, Geter 2nd, unanimously approved.**
17. **Christmas Lights** – **Brownley made a motion to budget \$15,000 from the ARP for new pole lights, Woodard 2nd, unanimously approved.**
18. **City Hall Open House** – Woodard stated that the ASAP committee thought it might be a good idea to have the open house the night of Christmas in the City/Parade. Brownley stated that she thinks it should be done in January. Will wait and see how things go. Will discuss in December meeting.
19. **Cintas Agreement** – current agreement is ending. Woodard would like to purchase clothes for the employees and quit with the uniforms to save money. Geter makes a motion to table until next meeting.
20. **Review Personnel Policy** – copy of new policy is included for council members to look over and vote on at December meeting.

21. **Employee Vacation payout – Woodard** makes a motion for the employees to use it. May carry over 5 days if needed. **Geter 2nd, unanimously approved.**
22. **Christmas Bonus – Woodard** makes a motion for the city to give the employees \$250 as a Christmas bonus and \$50 towards a turkey or ham for a total of \$300. To receive the week of Thanksgiving. **Villegas 2nd unanimously approved.**
23. **Adopt 2024 Budget – Woodard** makes a motion to adopt the 2024 Budget, **Jones 2nd, unanimously approved.**
24. **2023 Tax Millage Rate discussion –** Millage Rate is decreasing due to the increase in appraisals. The council agreed to accept the new millage rate. Will be adopted at the December meeting.
25. **City Managers Report – Report attached.**
26. **Fire Report – Report attached.**
- **Forestry Grant – Brownley** makes a motion for the city to pay 50% of the grant for the equipment needed, **Villegas 2nd, unanimously approved.**
 - **Villegas** makes a motion for the FD to get tires needed and come out of their budget, **Jones 2nd, unanimously approved.**
 - **Digital Radio for Trucks – Laura** makes a motion for the radios to come out of SPLOST, **Villegas 2nd, unanimously approved.**
27. **Police Report – Report attached.**

Council Member Remarks:

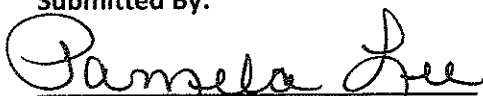
- **Mayor Lee –** asked about new computers and printers for the New City Hall and Police Department. Council don't have a problem ordering but need to look over it. Will have a special call meeting to approve later.

PUBLIC PARTICIPATION

- **Marvin Howard –** Oak tree by the old Wilson house is leaning bad and could fall at any time. Floyd to look at it.
- **Dana Burkhalter –** thanking the council for letting Mr. Leatherwood come in. Asked if Republic was notified of the meeting since they were not? Floyd stated that Ryland just showed up but Republic and Ryland knew about the meeting.

Meeting adjourned at 8:00 PM with Geter making the motion, Brownley 2nd, unanimously approved.

Submitted By:



Presiding Officer

Attest:



City Clerk

Seal: